



# Whitburn Church of England Academy

An Academy with Specialist Status in Maths and Computing

Whitburn, Sunderland, SR6 7EF Principal: A Hardie M.A. (Hons) M.S.c P.G.C.E  
Telephone: 0191 529 3712 Facsimile 0191 529 5569 E-mail: office@whitburncofeacademy.org

*'Excellence for All'*

9 November 2015

Dear Parent

## PARENT GOVERNOR ELECTIONS WHITBURN CE ACADEMY

Nominations are required for **1 Parent Governor** to the Governing Board of the above-mentioned Academy to serve **4 years from the date of appointment**.

As a parent/carer of a child at the Academy you are eligible to:-

- (a) **STAND** for election to the Governing Board. **You will need to contact the Academy to obtain a copy of the nomination booklet** and complete it within the timescales detailed below.
- (b) **NOMINATE** or second other parents of pupils at the Academy.
- (c) **VOTE** in an election, should one be necessary.

The timetable for electing the new Parent Governor is as follows :-

- Nomination booklets will be available **upon request** from the Academy from **MONDAY 9 November 2015**.
- Completed nomination booklets are to be returned to the Academy by **12 NOON on FRIDAY 20 NOVEMBER 2015**.
- If there are more nominations received than there are vacancies, a **BALLOT** will commence from the **Monday 30 November 2015**.
- The results of the election will be declared within one week, following the closure of the ballot. **12 NOON on FRIDAY 11 December 2015**.

Information concerning disqualifications from standing for election may be found on the nomination form.

Yours sincerely

*A Hardie*

Principal

Document available in large font, alternative language or audio format on request



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To: **PARENTS OF  
WHITBURN C of E ACADEMY**

Date: **9 November 2015**  
Our Ref.: **GA**

Dear Parent,

## PARENT GOVERNOR ELECTIONS

Being a Governor at Whitburn C of E Academy - What does it entail?

Being a Governor at Whitburn is a very worthwhile experience. However, it can be demanding and time consuming. We have three termly meetings during the academic year and in addition we sometimes need to hold special Governing Body meetings. All Governors are expected to be on one of the Board's committees - as to which committee you would serve on would depend upon the area of expertise you could offer.

The Governing Body is responsible for the conduct of the Academy and must promote high standards of educational achievement. A governor's role can include:

- Providing a strategic view of the Academy by establishing a vision and setting the purpose and aims of the Academy within an agreed policy framework. Appointing and performance managing the Principal, agreeing the school improvement strategy which includes setting targets with supporting budgets and staffing structures
- Monitoring and evaluating the work of the Academy which will include the review of the effectiveness of policies, progress made towards targets etc.

Applications are welcome from all parents but we particularly seek a Governor with marketing and a knowledge and experience of finance. Could that be you?

Personally I feel that it is a joy and a privilege to be a Governor at this wonderful Academy.

If you feel that you would be able to offer your services as a Governor and would like to discuss it further then please contact me via the Academy. I would be happy to talk to you.

Jean Mulley

Chair of Governors

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