

Prefect Applications



Time Line

26th February
2019

- Prefect application opens

25th March
2019

- Deadline – Must hand forms to tutors by 3.30pm

5th April 2019

- Deadline - Tutors make their recommendations

23rd April
2019

- All staff are consulted

W/B 6th May
2019

- Ties are awarded this week

The role of a prefect



The Academy's Expectations of Prefects

Role models
to the rest of
the school
and future
prefects

On duty

Travelling to and
from school

In the village



Duties are from
12.30-1.00pm or
12.55 -1.25pm

Prefects must be
on time and report
immediately to the
member of staff on
duty.

Each Prefect has 1 duty per
week – duties are a VERY
important part of your role.



Team Leaders are Senior Prefects and House Captains

Team Leaders will..

Check prefects attendance on the morning of duty

Arrange cover of duty if a prefect is absent

Tour duty points and report to Head and Deputies if issues have arisen



Head Boy, Head Girl and Deputies

Liaise with Team Leaders

Speak to Prefects who are causing concern

Report back to Mrs Lascelles about any issues that have arisen



During duty Prefects should encourage:

pupils to keep to the left when walking in corridors

all pupils to clear the toilet areas after use

all pupils to put their litter into the bins

pupils leave the building at 12:40



Prefects should report bullying and anti-social behaviour:

Any incidents that are witnessed at lunchtime should be reported to staff.

Any incidents that occurs in the village at lunchtime should also be reported to staff.

Whilst on the buses, prefects should be vigilant for the safety of all pupils and should:

- Sit upstairs and downstairs
- Observe, step into help and report to a member of staff

Our prefects are....

- **Punctual**
- **Reliable**
- **Exemplary**
- **Friendly**
- **Excellent**
- **Caring**
- **Trustworthy**



Application Form

Please tick if you have participated in the following and give details where necessary:

Form Rep	School Council	Extra curricular eg teams	Help around Academy

Please answer the following questions on a separate sheet of paper and attach to your Prefect Application

- Why do you think the role of prefect is important in school? Why should we have prefects?
- What qualities do you possess which make you a suitable candidate for the post?
- Give details of a situation where you have helped someone without thinking of yourself

Hand the application form to your tutor by deadline: 3.30pm Friday 20th April 2018



Tutors....

	Exemplary?	Not exemplary?	Comment
Attendance %		✓	85% attendance
Punctuality %	✓		Always on time when in
Behaviour	✓		Exemplary behaviour
Uniform		✓	Shirt often untucked
Hardworking	✓		Works hard in lessons
Reliable	✓		
Planner Use	✓		Excellent planner
Work up-to-date	✓		

