



Whitburn Church of England Academy

An Academy with Specialist Status in Maths and Computing

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'Excellence for All'

20th March 2018

Year 7 and 8 Visit to Flamingo Land Friday 21st June 2019

Dear Parent/Carer

On Friday 21st June 2019, Year 7 and 8 pupils will be visiting Flamingo Land for their school trip. The cost of the visit is £37 per pupil and this covers travel costs and the entrance fee. We hope to cover the cost of the trip from parental voluntary contributions; please note that in the event of insufficient voluntary contributions being forthcoming, then this trip will not take place.

Lunch is not included and pupils will need to bring either a packed lunch or money to buy lunch. Pupils who are entitled to a free school meal will be able to pick up their packed lunch at 8:45am from the Quiet Room.

Payment for the trip can be made in three instalments via the online ParentPay system and there is a tick box facility to indicate you have given permission for your child to go on the trip. If you pay via this method there is no need to return the permission slip.

The dates for the instalments are as follows;

- 1st instalment (deposit) of £13 by Friday 29th March 2019 (non-refundable)
- 2nd Instalment of £12 by Friday 26th April 2019
- 3rd Instalment of £12 by Friday 24th May 2019

Alternatively, pupils can pay by cash/cheque at the Academy Business Office. Money should be placed inside a **sealed envelope showing pupil's name and registration group along with the completed permission slip below**. Cheques should be made payable to 'Whitburn Church of England Academy'. **All payments must be received no later than Friday 24th May 2019.**

PTO

Year 7 and 8 Visit to Flamingo Land Friday 21st June 2019

I give permission for my child to participate in the Flamingo Land visit.

Pupil Name Form:

Signed: (Parent/Carer): Print Name:

Please return to the Academy Business Office in a sealed envelope along with payment

Document available in large font, alternative language or audio format on request



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Registered Office: Whitburn Church of England Academy, Whitburn, Sunderland, SR6 7EF

In previous years the collection of pupils returning from the school trip has caused serious **congestion problems** and **raised concerns for pupils' safety**. To avoid this I'd like to encourage as many pupils as possible to make their own way home if it is safe to do, especially in view of the lighter summer evenings. The coaches are expected to return at approximately **5:30pm**. They will be dropping off pupils at the bus laybys outside of the school site and driving onto site only if there is no space left in the laybys. **Please do not obstruct the bus laybys**. Parents/carers choosing to pick up their children are requested to **park in the parking bays on the school site**, and their children can walk down to meet them. We have made extra spaces available on the yard to help accommodate this.

The itinerary for the day is as follows:

8:15am	Pupils attend morning registration earlier.
8:30am	Buses leave for Flamingo Land. Pupils remaining in school will be directed to lessons.
5:30pm (approx.)	Pupils arrive back at school. Please make arrangements for travelling home as there will be no scholars' buses at this time.

Behaviour and Dress

We must point that, although pupils are not required to wear school uniform, they must be dressed modestly and appropriately, taking into account weather and activities. Pupils must be punctual, follow all instructions, behave in a safe manner and look after their own belongings. I know they will remember that they are representing the Academy when they are on the visit.

Pupils will be accompanied by their tutors and additional support staff throughout the visit. I am sure you will understand that, as group leader, I am responsible for the health and safety of all pupils so I reserve the right to refuse to take pupils on the grounds of misbehaviour in school. Your child's behaviour from now until the date of the trip will be taken into consideration; it is likely that a pupil who has received numerous sanctions including detentions, groundings and/or internal or external exclusions will not be allowed to attend. Any pupils who pay for the trip and are subsequently refused a place due to poor behaviour will **not** be given a refund. We will also be unable to offer refunds to pupils unable to go for other reasons such as ill health.

Any pupil who either chooses not to go on this trip or who has been refused a place on behavioural grounds must attend school as normal from 8:45am.

If anyone has any financial concerns regarding contributions please contact me via the Main Academy Office. The Academy will ordinarily subsidise pupils eligible for Pupil Premium funding. These concerns will be treated confidentially. I hope that all pupils will choose to attend the trip.

Yours faithfully



A Ellison
Head of Learning Year 7



V Latimer-Mills
Head of Learning Year 8