

Whitburn Church of England Academy Person Specification



Post Title: Cleaner

Essential Requirements	Desirable Requirements
<p>Skills, Knowledge and Aptitude</p> <ul style="list-style-type: none"> ➤ Excellent interpersonal skills (I / A / R) ➤ Able to organise work and meet deadlines (I / R) ➤ Able to use initiative and take responsibility (I / A / R) ➤ Able to undertake cleaning work to ensure standards are maintained (I / A/ R) ➤ Able to cover for staff sick and holiday absences where needed (I / R) ➤ Able to complete physical work involving being on your feet throughout your shift (I / A / R) 	<ul style="list-style-type: none"> ➤ Willingness to participate in future training and professional development (I/A)
<p>Experience</p> <ul style="list-style-type: none"> ➤ Has successfully undertaken cleaning duties (I / A / R) 	
<p>Disposition</p> <ul style="list-style-type: none"> ➤ Good timekeeping (R) ➤ Pleasant, open manner (I) ➤ Good attendance record (R) ➤ Willing to learn new skills and act upon feedback given (I / R) ➤ Effective working relationships with other people (I / R) ➤ Trustworthy and has a positive attitude (I/ R) 	
<p>Special Requirements</p> <ul style="list-style-type: none"> ➤ No adverse criminal record (Enhanced DBS clearance) ➤ No adverse disciplinary record (R) 	

The means of assessment of these requirements are indicated in the brackets above; (I) – Interview and (R) – References, (A) – Application Form